

Office of the Commissioner and Inspector General  
of Registration and Stamps, A.P., Vijayawada

Circular Memo No.E1/6436/2019

Dated:19-04-2021

Sub:- Public Servants--Registration and Stamps Department—Containment, Control and Prevention of spread of COVID 19—Preventive measures—Instruction issued—Reg.

Ref:- C&IG [R&S], Vijayawada Circular Memo No.E1/6436/2019, dt. 04-05-2020.

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Attention of all the Officers and Staff in Registration and Stamps Department is invited to the subject and reference cited.

In view of the pandemic COVID-19, all the Officers and Staff are herewith instructed to follow the instructions issued below to avoid spreading of COVID-19 virus.

- 1] Wear face-mask,
- 2] Use sanitizer,
- 3] Maintain social distancing as per norms.
- 4] Sub-Registrars and Staff shall handle the Documents / Physical Stamp Papers / Books with due care, to prevent spreading COVID – 19 virus.

The concerned Dy. Inspectors General [R&S] & District Registrars are instructed to consult the District Medical & Health Officers / District Administration from time to time for taking further steps for prevention of pandemic COVID-19 virus.

Sd/- T. Saroja,  
For Commissioner and Inspector General of  
Registration and Stamps, A.P., Vijayawada

To  
All Dy. Inspectors General in the State.  
All District Registrars in the State.  
All SRs & Staff in the Department.  
All HO Officers / All HO Staff.

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SUPERINTENDENT



