

Checklists:

- 1.Through District Judge covering letter.
- 2.Practicing certificate of working area Bar Association, stating the years of practice in Original (with stamp).
- 3.Copy of Bar Council of India enrolment certificate with attestation.
- 4.SSC Memo with attestation.
- 5.LLB Provisional with attestation.
- 6.Passport size photo-1.
- 7.Years of experience in court as advocate for appointment as Notary
 - for OC (or) General – 10 years,
 - for BC/SC/ST - 7 years,
 - for women - 7 years.
- 8.Caste Certificate copy with attestation.
- 9.The Memorial (Form-I) should be countersigned by
 - a Magistrate
 - a manager of Nationalized bank
 - 1-Merchant and
 - Two prominent inhabitants of the area where he intends to practice as Notary.

(All above are compulsory)