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| **e-Stamping Queries :-** |   |
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| **Q.** | **What is e-Stamping?** |
|  **A**. |  e-Stamping is a computer based application and a secured way of paying Non-Judicial stamp duty to the Government. The Government of Andhra Pradesh has permitted payment of Stamp Duty (Both eStamp and Deficit Stamp Duty), Registration Fee and User Charges through eStamping.  |
| **Q**. | **What are the benefits to the client/customer by e-Stamping:** |
| **A.** | 1 e-Stamp Certificate can be generated within minutes2 e-Stamp Certificate generated is tamper proof3 Authenticity of the e-Stamp certificate can be checked through the inquiry module on www.shcilestamp.com.4 e-Stamp Certificate generated has a Unique Identification Number (UIN).5 Specific denomination is not required |
| **Q.** | **Features of e-Stamping ?** |
| **A.** | 1. Easy accessibility and faster processing2. Security3. Cost savings4. User friendly |
| **Q.** | **What is Unique Identification Number (UIN) ?** |
| **A.** | UIN is a Unique system generated number mentioned on the e-Stamp Certificate. Anybody, having the Unique Identification Number, can check the authenticity of the Certificate through www.shcilestamp.com . |
| **Q.** | **How can I verify the authenticity of an e-Stamp ?** |
| **A.** | An e-Stamp can be verified online by clicking on verify e-Stamp certificate and entering the required details i.e1. State2. Certificate Number (UIN)3. Stamp Duty Type ( Description of Document )4. Certificate Issue Date5. 6 character alphanumeric string |
| **Q.** | **What is a CRA?** |
| **A.** | CRA stands for Central Record Keeping Agency. STOCK HOLDING CORPORATION OF INDIA LIMITED (StockHolding) is the CRA appointed by the Government of Andhra Pradesh for payment of Stamp Duty, Registration Fee and User ChargesIndia. |
| **Q.** | **What is the role of CRA?** |
| **A.** | Central Record Keeping Agency is responsible for ACC Registration, Imprest Balance Administration and overall e-Stamping Application Operations and Maintenance. CRA will appoint ACC's who will issue Certificates to the clients at their counters. |
| **Q.** | **What do you mean by ACC?** |
| **A.** | ACC means Authorised Collection Center (ACC). It is an agent appointed by StockHolding as CRA as per the terms approved by the Governemnt of Andhra Pradesh . ACC is the intermediary between the CRA and Stamp Duty payer. |
| **Q.** | **Who can become ACCs?** |
| **A.** | 1. Scheduled Banks2. Citizen Service Centres3. Stamp Vendors4. Individuals 5. Financial Institutions etc |
| **Q.** | **What is the Registration process of ACC?** |
| **A.** | The Registration process for becoming an Authorised Collection centers involves1.Meeting Eligibility Norms 2.Approaching CRA 3 Signing of India ACC Agreement with SHCIL4. ACCs needs to maintain a running Imprest balance |
| **Q.** | **How do I find my nearest ACC ?** |
| **A.** | Kindly check the list at e-Stamp tab in the official website (www.registration.ap.gov.in ) of Registration & Stamps Department of Government of Andhra Pradesh for districtwise and sro-wise details of e-Stamping centre near your place. You can also check the acc list at Andhra Pradesh Tab at www.shcilestamp.com. |

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| **Q.** | **How will I get a Stamp Certificate?** |
| **A.** | The client has to approach an ACC appointed by SHCIL and fill up the eStamping application form as prescribed in the e-Stamping system. Stamp Certificate is generated only after realization of funds.One can print part of the document in the specified place in the eStamp CertifIcate.  |
| **Q.** | **When will I get the eStamp Certificate from ACC?** |
| **A.** | After submitting a duly filled and signed application form, the ACC will enter the details into the system and an eStamp Certificate would be generated immediately in case of cash and in case of Cheque/DemandDraft/Payorder/RTGS/NEFT/Account to Account Transfer only after realization of funds. |
|  | **Important instructions for the client** |
|  | 1. The payment for Stamp Duty can be made n Indian Rupees (INR) only.2. RTGS / NEFT payment should be initiated only after consulting nearest e-Stamping center.3. Client is expected to check the preview of the certificate and sign on the preview before certificate is generated.4. Preserve the e-Stamp carefully, duplicate copy of e-Stamp is not issued. |
| **Q.** | **What is the process of paying Deficit Stamp Duty through eStamping ?** |
| **A.** | If you want to make payment for Deficit Stamp Duty , then visit an ACC and obtain an Deficit Stamp duty certificate by filling up the specified form and paying the Deficit stamp duty amount. For registration process , the client will have to produce both Document printed on eStamp and Deficit Stamp Duty Certificate at Sub-Registrar office. Please note that no part of document should be printed on Deficit Stamp Duty Certificate. |
| **Q.** | **What is the procedure for paying Registration Fee and User Charges ?** |
| **A.** | If you want to make payment for Registartion Fee and User Charges , then visit an ACC and obtain Registration Fee Receipt by filling up the specified form and paying the required amount. For registration process , the client need to produce Document printed on eStamp, Deficit Stamp Duty Certificate and Registration Fee Receipt at designated Sub-Registrar office for registration. |
| **Q.** | **What are the different modes of paying stamp duty in e-Stamping system.** |
| **A.** | Client can pay stamp duty amount through the following modes1. Cash2. Cheque3. Demand Draft4. Pay Order5. RTGS6. NEFT7. Account to Account transfer.Kindly contact your nearest e-Stamping center before initiating any Electronic fund transfer.The certificate/ receipt will be issued only after realization of funds |
| **Q.** | **After generating the Certificate, can I cancel the Stamp Certificate?** |
| **A.** | For cancellation you need to get in touch with the Competent Authority at the Stamp Office appointed by the State Government. |
| **Q.** | **In which States/UT s e-Stamping is currently operational ?** |
| **A.** | e-Stamping is currently operational in the States/UTs of Andhra Pradesh ,Gujarat, Karnataka, NCT Delhi, Assam, Tamil Nadu, Rajasthan, Himachal Pradesh, Uttarakhand, UT of Dadra & Nagar Haveli, UT of Daman & Diu, Puducherry, Uttar Pradesh, Chhattisgarh, Punjab, Chandigarh, Odisha ,Andaman & Nicobar, Tripura , UT of Ladakh ,Jammu & Kashmir and Meghalaya. For further updates keep visiting www.shcilestamp.com |
| **Q.** | **What is the procedure in case an e-Stamp is lost ?** |
| **A.** | Please refer to the Stamp Act prevalent in the state. The CRA is not authorised to issue a duplicate copy of e-Stamp. |

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